

Share Sale Donation Form

Please complete the following information and sign the form to sell your shares and donate the proceeds to ShareGift Australia. **Completed forms** may be scanned and emailed to **info@sharegiftaustralia.org.au** or posted to GPO Box 4370 Melbourne VIC 3001 for processing.

Shareholder Details

Shareholder name(s)

Registered address

Phone (business hours)

Email address (please print)

Shareholding for Donation

ASX Code Name of Company

Number of shares to be donated

Security Reference Number (SRN)

OR

Holder Identification Number (HIN)

Sponsoring Broker (if the holding is Broker Sponsored, please provide your Broker's name)

Recommended Charity (optional)

The ShareGift Australia Board uses the share sale proceeds to make donations to charities of at least A\$500, guided by the recommendations received from donors. If the value of your donation exceeds A\$50, you may recommend a charity for the ShareGift Australia Board to consider when donating funds (only charities with Deductible Gift Recipient Item 1 status are eligible).

Alternatively, you may like to consider supporting the service ShareGift Australia provides by ticking the box below. This means the total value of your share sale proceeds will be used to support ShareGift Australia's operations.

If you do not tick the box, or if the value of your donation is less than A\$50 or more than A\$50 and you do not recommend a charity, your donated funds are pooled with others to increase the amount paid to each charity.

See our Funding Policy on the website (www.sharegiftaustralia.org.au/funding-policy) for more details.

Charity name

OR

Tick this box to support the ongoing provision of ShareGift Australia's service

Shareholder Authorisation

This section must be signed by the authorised shareholder(s) before the donation can be processed.

By signing below, I/We the registered shareholder(s) hereby:

1. Authorise any person nominated by ShareGift Australia to: confirm the above listed shareholding to be donated; if required, for a broker sponsored holding, arrange for a 'CHESS to Issuer Sponsored' conversion of the donated shareholding; arrange the sale of the donated shareholding through ShareGift Australia supporting brokers; and pay the proceeds of the sale to ShareGift Australia.
2. Confirm and agree: my/our entitlement or authority to sell the donated shareholding free from liens, charges or other third party rights; this instruction to sell the donated shareholding is irrevocable as at the date the donation form is signed; the timing of the actual sale is at the discretion of ShareGift Australia; and that the actual distribution of the proceeds of sale to the recommended charities will be at the final discretion of the ShareGift Australia Board (up to A\$10 is retained by ShareGift Australia). Donations over A\$2 are tax deductible for Australian residents. A tax receipt is issued upon completion of the transaction.

Shareholder Signature(s)

Shareholder 1

(Individual, Sole Director or Sole Company Secretary)

Date Signed

Shareholder 2

(Director/Company Secretary)

Date Signed

Shareholder 3

Date Signed

Dear Shareholders,

Your shares can help the community.

Did you know you can donate shares to charity?

Queste Communications Ltd is pleased to support ShareGift Australia by giving you the opportunity to donate some of your Queste shares to charity.

Who is ShareGift?

- Non-profit organisation helping people donate their shares to charity
- \$905,500 donated to 367 charities so far
- Unlocking a new stream of funds for the Australian community

How does it work?

- Recommend your favourite charity if the sale value is over \$50
- ShareGift uses the sale proceeds to make donations to charities, guided by donor recommendations
- See which charities have been supported so far at www.sharegiftaustralia.org.au

Why use ShareGift?

- No need to appoint a stockbroker or pay brokerage costs
- ShareGift sends you a receipt after your shares are sold
- Donations over \$2 are tax-deductible for Australian residents

How to participate

Simply complete and sign the **Donation Form** on the reverse side of this letter, including the number of shares you would like to donate and your Shareholder Reference Number (SRN) or Holder Identification Number (HIN).

Return it either by scanning and emailing to ShareGift at info@sharegiftaustralia.org.au or by post to **GPO Box 4370 Melbourne VIC 3001**.

This is a voluntary initiative for shareholders who wish to sell parcels of shares and donate the sale proceeds to charity. It is not a recommendation to sell your shares. If you are not sure, please seek advice from a licensed financial adviser and/or tax adviser who is a registered tax agent.

If you choose not to participate, you do not need to do anything.

Thank you for taking the time to consider this opportunity. We believe ShareGift Australia is making a real difference to the Australian community and we are proud to be involved.

Yours Sincerely,



Victor Ho
Company Secretary
Email: cosec@queste.com.au